

# STILTON PARISH COUNCIL

## Minutes of the Amenities Committee meeting of Stilton Parish Council held on Tuesday 7 January 2020 in the Parish Room, Stilton

### Present:

Councillors: Gilden (Chair), Angus, Bull, Darnell and Shailer

Clerk: Lawrence

Others: A member of the public was also present.

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### AMC1/01/20 TO ELECT A CHAIRMAN

**Resolved** Councillor Gilden was elected Chair for the next year.

### AMC2/01/20 APOLOGIES FOR ABSENCE

Councillor J Leonard (work commitments) sent apologies. Chris Keeble and Wayne Arthur were also absent.

### AMC3/01/20 DECLARATIONS OF INTEREST

There were no declarations made.

### AMC4/01/20 PUBLIC PARTICIPATION

No members of the public wished to speak.

### AMC5/01/20 MINUTES

**Resolved** That the minutes of the meetings held on 5 November 2019 be confirmed as a correct record and signed by the Chairman.

### AMC6/01/20 FALLEN TREE ON NORMAN DRIVE

**Resolved**

Swift action had been taken to remove the tree that had blown over onto the footpath on Norman Drive and Councillor Shailer will remove what is left of the trunk shortly.

### AMC7/01/20 PARKING ISSUES

Council discussed the matter of verge parking in the Worthington Close area and other parking related issues around the village, such as North Street.

**Resolved**

Councillor Angus to draft a letter about parking inappropriately to be placed in SCAN.

**AMC8/01/20 PAVILLION BUSINESS PLAN**

Members reported back from the Working Group meeting on 27/11/19.

**Resolved**

**AMC8/01/20.1** That the Pavilion Business Plan be re-named the Pavilion Development Plan

**AMC8/01/20.2** Finalising the new pitch contract will provide short-term focus, alongside establishing a building maintenance plan and appointing the Pavilion Administrator

**AMC8/01/20.3** To look into having the interior of the Pavilion repainted in the medium-term.

**AMC9/01/20 FOOTBALL PITCH MAINTENANCE CONTRACT**

Members were informed the current contract runs out in March 2020. A meeting with the FA was carried out at the end of November where suggestions for pitch improvement were shared. A Pitch Maintenance Plan was circulated.

**Resolved**

**AM9/01/20** The Pitch Maintenance Plan is to be refined then sent out for contracts by the Clerk

**AM9/01/20** The Clerk to find out who Yaxley PC use for their pitch maintenance.

**AMC10/01/20 BUILDING MAINTENANCE CONTRACTS FOR THE PAVILION AND PARISH ROOM**

**Resolved**

Councillor Angus to draw up a work specification for both the Pavilion/Parish Room, then circulate for comment before the work specification is finalised. The Clerk will then gather quotes for the work detailed.

**AMC11/01/20 REGULAR TREE AND GRAVE SURVEYS**

The Clerk reported on the tree and grave surveys that had taken place and on those planned to take place.

**Resolved**

**AMC11/01/20.1** One tree quote had been received with another taking place this week and the final one, next week. Clerk to report back to AMC and report to PC at the next meeting on 14/01/20

**AMC11/01/20.2** 2 Grave surveys had been received and a recommendation will be made to the Parish Council at the meeting on 14/01/20.

**AMC12/01/20 PLAY AREAS**

The Chair of the Playground Working Group circulated a draft outline report on selecting a children's play area. Members heard reasoning for turning the Working Group into a sub-committee, Terms of Reference were circulated (appended) and members informed of a proposed time frame for submitting the report to the Parish Council to enable future public consultation. An update was provided on fund raising for the play area.

**Resolved**

**AM12/01/20.1** The Working Group will become a Sub-Committee on Children's and Youth's Amenities

**AM12/01/20.2** The first sub-committee meeting will take place at the Pavilion on 21/01/20 at 7.30pm with members of the public welcome to attend

**AMC12/01/20.3** The sub-committee will construct a report to be presented to the PC before going to a public consultation

**AMC12/01/20.4** Play area funds in excess of £8,000 have been raised so far.

**AMC13/01/20 LAND OWNERSHIP/ASSETS AND GREEN SPACES**

A report was presented to the Committee noting current green space ownership, the Clerk provided brief feedback on possible uses of green spaces.

**Resolved**

**AMC13/01/20.1** The Committee to discuss possible options to utilize the green spaces after the playground report is finalised

**AMC13/01/20.2** The Clerk to look into purchasing a digital map of the village.

**AMC14/01/20 ADDITIONAL PAVILION ISSUES**

**Resolved**

**AMC14/01/20.1** Councillor Shailer to place the named bricks on the wall of the Pavilion within the next 2 weeks

**AMC14/01/20.2** Bin and fence quotes had been received and recommendations will be made to the PC at the meeting on 14/01/20

**AMC14/01/20.3** Signs will be placed in the Pavilion kitchen to remind users to keep it clean/tidy and regulars will be contacted to ask them to maintain cleanliness

**AMC14/01/20.4** The Clerk to get quotes to give the Pavilion kitchen a deep clean.

**AMC15/01/20 NEXT MEETING**

The next AMC meeting to take place on 24 March 2020 in the Parish Room.