

STILTON PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 9 June 2020 held remotely on Zoom at 7.30pm.

Present:

Councillors: Angus (Chair), Ayres, Bull, Darnell, Dorling, Gilden, O Leonard and Shailer.

Clerk: Lawrence

Others: Julie Gilies (Pavilion Administrator) and Tim Alban (District Councillor)

PC96/20 APOLOGIES FOR ABSENCE

J Leonard sent apologies (work commitments.)

PC97/20 DECLARATIONS OF INTEREST

There were no declarations made.

PC98/20 PUBLIC PARTICIPATION

There were no members of the public in attendance.

Councillor Alban briefed the PC on how the District Council were helping residents with Council Tax, providing shelter for rough sleepers, assisting local businesses and highlighted the online growth of 'My Cambridgeshire' which can be used by residents and is a useful tool for passing on local information.

(Can be accessed at <https://my.cambridgeshire.gov.uk/>)

PC99/20 MINUTES

Resolved That the minutes of the Parish Council meeting held on Tuesday 26 May 2020 be confirmed as a correct record and will be signed by the Chairman when Council meets again in person.

PC100/20 FINANCIAL REPORT

The Clerk provided a budget update alongside the previously circulated May bank reconciliation and June's wage report.

Resolved

Expenditure for June (see below) was approved.

| | | | |
|------|---------------|--|----------|
| BACS | Fergusons | Village Maintenance | 1,712.05 |
| S/O | Businesswatch | Alarm/CCTV monthly maintenance | 96.39 |
| BACS | Staff wages | Clerk, Pav Administrator, Caretaker salaries | 1,889.40 |
| BACS | HMRC | Employee tax/NI and employer NI | 267.27 |
| BACS | NEST | Employee/employer pension contribution | 39.06 |

| | | | |
|----------------|----------------|--|----------|
| BACS | Julie Thompson | Cleaning at Pavilion and PR | 60.00 |
| BACS | Working Turf | Pitch maintenance | 873.01 |
| S/O | EON | Pavilion Electricity | 130.68 |
| S/O | EON | Pavilion Gas | 130.13 |
| S/O | EON | Skatepark Elec | 173.85 |
| S/O | BT | Pavilion phones | 35.40 |
| S/O | EON | Quarterly Electricity bill for Parish Room | 166.31 |
| S/O | IONOS | Website hosting and emails | 21.72 |
| S/O | Barclays | Account charges | 0 |
| BACS | HDC | Rates for Pavilion | 674.00 |
| BACS | HDC | Rates for Parish Room | 197.00 |
| S/O | Business Waste | Pavilion bin emptying | 33.48 |
| S/O | Business Waste | Excess weight at Pavilion bin | 9.94 |
| BACS | J Lawrence | Laptop external storage x2 | 50.00 |
| BACS | J Lawrence | Showerhead cleaner for Pavilion | 8.75 |
| BACS | J Lawrence | Shield cleaner disinfectant for Pavilion | 23.34 |
| BACS | J Lawrence | Sticky dots for Pavilion notice board | 7.99 |
| BACS | J Lawrence | Thermapen for Pavilion | 84.00 |
| BACS | J Lawrence | Fire buckets, laminating pouches, COSHH sign | 25.01 |
| BACS | CAPALC | Chairman Training on 06/06/20 x2 | 100.00 |
| Monthly total: | | | 5,096.73 |

PC101/20 PC PLAYGROUND REPORT

The Clerk informed the PC re the planning application enquiries for the potential Glebe site and will keep members informed on progress (Councillor Alban offered to assist and will liaise with the Clerk.)

Resolved

PC101/20.1 Council approved the new Parish Council report

PC101/20.2 Council approved publication of the report (alongside the Sub-committee report with traffic survey addendum) on the website where a new section under the heading of 'New Playground' will detail/make public the reports mentioned in PC101/20.1

PC101/20.3 Councillor Darnell to look at play equipment costs for all 3 shortlisted Sites and report back to the AMC committee at their meeting on 28 July 2020

PC101/20.4 Councillor Bull to create a leaflet for distribution to all residents re the village consultation over the suggested sites for the new playground. The leaflet will also be published on the website, FB sites and in SCAN to make sure the PC reaches all villagers to allow their voices to be heard.

COUNCILLOR ALBAN LEFT THE MEETING

PC102/20 AMENITIES MANAGEMENT COMMITTEE

The Chairman of the Committee outlined priority issues and shared with members how the £6,000 pitch improvement works (funded by a grant) are underway and progressing well.

Resolved

The Clerk presented the new Business Watch Security list to be forwarded to Business Watch.

PC103/20 PAVILION ADMINISTRATOR'S REPORT

The Pavilion Administrator reported on issues concerning the Pavilion.

Resolved

PC103/20.1 Additional information for potential security firms to be presented at the next PC meeting on 14 July 2020

PC103.20.2 Council approved the Clerk and Councilor Angus spending of up to £1,000 on the electrical maintenance works once quotes have been finalized.

PC104/20 PAVILION HIRE AGREEMENT AND STANDARD CONDITIONS OF HIRE FOR ALL USERS

The agreement was approved by Council.

PC105/20 PAVILION RISK ASSESSMENT

The Risk Assessment was approved by Council (minor amendment to be made.)

PC106/20 TREES

The recent tree survey and donated Oak saplings were discussed.

Resolved

PC106/20.1 Councillor Gilden to communicate with AMC committee members re potential planting locations for the Oak saplings

PC106/20.2 The Clerk to contact HDC and CCC regarding their tree ownership in the village and trees in need of attention

PC106/20.3 The scope of work falling under PC responsibility to be discussed at the AMC committee meeting on 28/07/20.

PC107/20 CEMETERY

Members discussed how to move forward with the Grave Survey detailing memorial stones requiring repair works and Church path maintenance concerns.

Resolved

PC107/20.1 Clerk to contact family members of the memorial stones in need of repairs

PC107/20.2 Clerk to set up a meeting with the PCC re a Closed Churchyard Agreement

PC107/20.3 Councillor Gilden to contact Ferguson's to supply a quote for path maintenance.

PC108/20 FINANCE, GENERAL PURPOSES AND COMMUNICATIONS COMMITTEE

Chair of the Committee updated the PC on the date of the next FGPC meeting and putting pen pictures on the website.

PC109/20 HUMAN RESOURCES, POLICIES AND PROCEDURES COMMITTEE

Councilor Bull outlined priority issues.

Resolved

Council approved Cllrs Ayres and Dorling to attend Councillor training via Zoom on 20/06/20 at a cost of £75 each.

PC110/20 SKATEPARK CLOSURE

The Clerk continues to source quotes for repair works and will update members when received.

PC111/20 CORRESPONDENCE

Resolved

PC111/20.1 The Clerk to write to concerned residents about the village consultation for the new playground

PC111/20.2 The Clerk to write to a resident enquiring about allotments and a local land owner to see if any space would be available to provide allotment space

PC111/20.3 The Clerk to inform concerned residents on Cooperthornhill Road that encroaching branches/ivy will be cut back and the offending tree examined for removal once nesting season has ended.

PC112/20 CROSS KEYS DEVELOPMENT

Feedback from the online presentation was detailed.

Resolved

The Clerk to write to Cross Keys to ask for the promised presentation details and a response to cladding concerns.

PC113/20 PLANNING

Council considered the following planning application – 20/00703/FUL – erection of a dwelling on land at 85 North Street, Stilton and had no objections.

Next meeting Tuesday 14 July 2020 at 7.30pm