

STILTON PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 14 July 2020 held remotely on Zoom at 7.30pm.

Present:

Councillors: Angus (Chair,) Bull, Darnell, Dorling, Gilden, J Leonard, O Leonard and Shailer.

Clerk: Lawrence

Others: Julie Gillies (Pavilion Administrator,) Tim Alban (District Councillor) and members of the public were also present.

PC114/20 APOLOGIES FOR ABSENCE

Cllr Ayres sent apologies (personal reasons.)

PC115/20 DECLARATIONS OF INTEREST

There were no declarations made.

PC116/20 PUBLIC PARTICIPATION

Councillor Alban briefed the PC on how the District Council was to help Parish Councils recover from the Covid-19 situation.

The planning application for the dog exercise ground off the High Street was expanded upon by a member of the public and questions from the PC, answered.

Another member of the public raised the issue of the drains flooding in front of the Stilton Cheese due to debris. DC Alban said he would speak to CCC to try to resolve this issue.

PC117/20 MINUTES

Resolved That the minutes of the Parish Council meeting held on Tuesday 9 June 2020 be confirmed as a correct record and will be signed by the Chairman when Council meets again in person.

PC118/20 FINANCIAL REPORT

The Clerk provided an update on the VAT Q1 return, rates and budget alongside the previously circulated June bank reconciliation and July's wage report.

Resolved

PC118/20.1 Expenditure for July (see below) was approved

PC118/20.2 The Clerk to contact Business Waste to check how to use the lock on the bin.

BACS	Fergusons	Village Maintenance	1,712.05
S/O	Businesswatch	Alarm/CCTV monthly maintenance/historic costs	96.39
BACS	Staff wages	Clerk, Pav Administrator, Caretaker salaries	1,889.40
BACS	HMRC	Employee tax/NI and employer NI	267.27
BACS	NEST	Employee/employer pension contribution	39.06
BACS	Julie Thompson	Cleaning at Pavilion and PR	90.00
BACS	Working Turf	Pitch maintenance	873.01
S/O	EON	Pavilion Electricity	126.98
S/O	EON	Pavilion Gas	36.89
S/O	BT	Pavilion phones	35.40
S/O	IONOS	Website hosting and emails	10.79
S/O	Barclays	Account charges	0
BACS	HDC	Rates for Pavilion	674.00
BACS	HDC	Rates for Parish Room	197.00
S/O	Business Waste	Pavilion bin emptying	50.22
S/O	Business Waste	Excess weight at Pavilion bin-May	9.94
BACS	Sureshines	Bus shelter cleaning	100.00
BACS	B Gilden	Gardening products for Pavilion	36.98
BACS	J Lawrence	3 padlocks for play area/skate park	28.29
		Monthly total:	6,273.67

PC119/20 NEW PLAYGROUND

Cllr Darnell outlined the Grant Agreement from the Communities and Partnerships Committee which will be used to part fund the new playground whereby work must begin within 6 months from the date of the grant being awarded so 18/12/20 and completed by 31/03/21. Concerns were raised regarding the time frame and a project plan was suggested as a way to maintain time control. Members discussed who would be the designated Project Manager. The Clerk updated members on the result of planning enquiries for the sites and Cllr Darnell informed the PC about how the village consultation was progressing.

Resolved

PC119/20.1 The Clerk to be the Project Manager and will sign the agreement asap before returning to the C&P committee

PC119/20.2 The Clerk (with help from Cllr O Leonard) to send in pre-planning applications for the Glebe and Gala Close

PC119/20.3 The Clerk to speak again to CCC/HDC and the Diocese regarding using the potential sites for the new playground and feedback to members when updated

PC119/20.4 Comments received so far from the village consultation to be circulated to members by the Clerk. A Working Group to be established to collate the information which can then be circulated, allowing a decision on the site to be made at the September PC meeting.

PC120/20 BARN CLOSE PLAY AREA

Council was updated on the current status of the play area by the Clerk who, earlier

In the day, attended a seminar on opening outdoor facilities held by CAPALC. Members acknowledged the conclusion of the risk assessment (in place as a requirement of the PC's insurance company) which recommends the play area and skate park remain closed. This will be reviewed when further Government guidance is issued, or earlier.

COUNCILLOR ALBAN LEFT THE MEETING

Repair works necessary at the play area following the RoSPA report were discussed.

Resolved

PC120/20.1 Due to insurance requirements, necessary remedial works and costs involved (as detailed in the Barn Close Risk Assessment) the closure of the play area will continue

PC120/20.2 Cllr Shailer to forward a quote for bark to the Clerk

PC120/20.3 Additional signs to be placed at Barn Close and the Skate Park advising of the continued closure and reasons why.

PC121/20 SKATE PARK

Members were updated on the current status of the skate park and acknowledged the quotes received to repair the park as detailed in the recent RoSPA report.

Resolved

PC121/20.1 Due to insurance requirements, necessary remedial works and costs involved (as detailed in the Skate Park Risk Assessment) the closure of the play will continue

PC121/20.2 The quote from Radium Ramps for £3,175 to repair the skate park to the standards detailed in the RoSPA report, be successful and the works to commence as soon as possible.

A MEMBER OF THE PUBLIC LEFT THE MEETING

PC122/20 PAVILION ADMINISTRATOR'S REPORT

The Pavilion Administrator reported on issues concerning the Pavilion including the recently attended ACRE online meeting, current bookings, maintenance works that have taken place, security firms and additional signs that are needed.

Resolved

PC122/20.1 Following a Covid-19 Risk Assessment the Pavilion will re-open for user groups on 27/07/20

PC122/20.2 User groups wishing to use the field will receive a 50% reduction on charges

PC122/20.3 Works highlighted from the gas and electrical maintenance works to be forwarded by the PA and reported on for approval at the AMC meeting on 28/07/20

PC122/20.4 It was agreed SCS will provide the security for the Pavilion and the Clerk will look at the reduced VAT levels for entertainment

PC122/20.5 The purchase of signs for the Pavilion (to the value of £175) was approved and will form part of the Capital works.

PC123/20 PARISH ROOM HIRE

Resolved

Council approved for the Parish Room to be hired out and publicised (on social media,) with a hire rate of £9 per hour or £60 for a full day and the kitchen/toilets to be included in the hire.

PC124/20 APREECE WAY WATERWAYS

As Cllr Ayres was absent, this was moved to the next PC meeting.

PC125/20 VILLAGE PLAN

Council briefly discussed creating a village plan.

Resolved

A working group was set up with Cllrs Darnel, Dorling and O Leonard to look into doing this and will report to the next PC meeting on 11/08/20.

PC126/20 AMENITIES MANAGEMENT COMMITTEE

The Chairman of the committee outlined priority issues that will be addressed at the next meeting on 28/07/20. Cllr Shailer detailed quotes received for new signs in the village and at the Pavilion and the Ferguson's quote for clearing branches and enlarging the Church path was shared.

Resolved

PC126/20.1 A solar light for the War Memorial flagpole for between £20-23 was approved

PC126/20.2 The £915 PECS quote for new signs was approved and will be paid for as part of the Capital works

PC126/20.3 The Ferguson's quote for £120 to take away branches was approved

PC126/20.4 A decision regarding the Church path would be revisited once a meeting with the PCC had taken place

PC126/20.5 The tap to be turned on at the PR following the mysterious disappearance of the water butts in the Cemetery

PC126/20.6 The Clerk to get a quote on changing the PR tap to a pulse one.

PC127/20 FINANCE, GENERAL PURPOSES AND COMMUNICATIONS COMMITTEE

Chair of the Committee updated the PC on the outcome of the meeting on 07/07/20 and members considered the proposal to record or stream PC meetings.

Resolved

Consideration into streaming/recording PC meetings will be given and a decision taken at the next meeting on 11/08/20.

PC128/20 HUMAN RESOURCES, POLICIES AND PROCEDURES COMMITTEE

Councilor Bull outlined priority issues to be addressed at the meeting on 21/07/20.

PC129/20 CLERK'S REPORT

The Clerk provided an update on current areas of focus.

PC130/20 CORRESPONDENCE

Resolved

PC130/20.1 The HRPP committee to consider a grant policy at its meeting on 21/07/20 and then the request for a start-up contribution for a mother and baby group can be addressed at the August PC meeting

PC130/20.2 The Clerk to write to a resident on Worthington Close regarding a

tree branch overhanging the footpath.

PC113/20 PLANNING

Council considered the following planning application – 20/00717/FUL – erection of a single dwelling on land between 66B and 68 North Street, Stilton and **RECOMMEND APPROVAL.**

Council considered the following planning application - 20/01052/S106 – variation to S106 Agreement dated 22 July 1993 on land adjacent to Oak House, Church Close, Stilton and **RECOMMEND REFUSAL.**

Members were also updated on 20/00796/FUL – change of use of land south of 53 High Street, Stilton to a dog training exercise area where, in accordance with the PC's instruction, the Clerk has responded with **RECOMMEND APPROVAL.**

Members discussed planning decisions that required a response between PC meetings.

Resolved

The Chairman will call an Extraordinary meeting for planning decisions that need a response between Parish Council meetings.

Next meeting Tuesday 11 August 2020 at 7.30pm