

STILTON PARISH COUNCIL

www.stiltonparishcouncil.org

Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.org

To: Members of Stilton Parish Council

Sir/Madam

You are hereby summoned to attend the remote meeting of **Stilton Parish Council** to be held on **Tuesday 8 December 2020** hosted on Zoom at 7.30pm.

Julianne Lawrence

Julianne Lawrence
Parish Clerk

29 November 2020

THE PUBLIC AND PRESS ARE WELCOME

Due to COVID19, this meeting will be held remotely. If you have any questions on the agenda or would like to attend, please email the Clerk at clerk@stiltonparishcouncil.org and log in details will be forwarded on the day or see below ...

Topic: PC Meeting
Time: Dec 8, 2020 07:30 PM London

Join Zoom Meeting

<https://zoom.us/j/94701675526?pwd=dFU0TjJ4OFhEVDRTOFVDbS9Kb1NzUT09>

Meeting ID: 947 0167 5526

Passcode: 328648

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Meeting ID: 947 0167 5526

Passcode: 328648

AGENDA

PC195/20 APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

PC196/20 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.

PC197/20 PUBLIC PARTICIPATION

A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.

PC198/20 MINUTES

To approve as a correct record the Minutes of the Parish Council meeting held Tuesday 10 November (to be signed when in-person meetings resume.)

PC199/20 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Members to hear/acknowledge reports from County Councillor Bywater or District Councillor Alban.

PC200/20 FINANCIAL REPORT

- a) Clerk/RFO to provide the bank reconciliation for November and December's wage report
- b) Expenditure for December to be approved (see below)
- c) Confirmation that £15,000 is to be re-paid to the Capital account of the £35,000 loan (leaving £20,000 outstanding)
- d) Confirmation that the Pavilion Administrator's phone is now on a new EE contract for £9.92 monthly instead of £19.20 and BT have refunded £10.74 with the old account closure
- e) VAT return Q3 to be detailed
- f) Clerk to confirm a Local Restrictions Support Grant has been applied for.

Type:	To:	Reason:	Amount:
BACS	Fergusons	Village Maintenance	1,712.05
S/O	Businesswatch	Alarm/CCTV monthly maintenance/historic costs	96.39
BACS	Staff wages	Clerk, Pav Administrator, Caretaker salaries	1,930.60
BACS	HMRC	Employee tax/NI and employer NI	286.43
BACS	NEST	Employee/employer pension contribution	41.18
BACS	Julie Thompson	Cleaning at Pavilion	0.00
BACS	Working Turf	Pitch maintenance	873.01
S/O	EON	Pavilion Electricity	TBC
S/O	EON	Pavilion Gas	TBC
S/O	BT	Pavilion broadband	15.60

S/O	EE	Staff mobile	9.92
S/O	IONOS	Website hosting and emails	10.79
S/O	Barclays	Account charges	20.00
BACS	Balfour Beatty	MVAS application fees	93.07
BACS	HDC	Rates for Parish Room	197.00
S/O	Business Waste	Pavilion bin emptying	33.48
S/O	Business Waste	Excess waste	1.51
BACS	Anglian Water	Parish Room water - quarterly	39.70
BACS	Anglian Water	Pavilion water - quarterly	52.42
BACS	Peterborough Boiler Services	Remedial Pavilion plumbing works	372.60
BACS	Julie Gillies	Postage for Pav shower	4.10
BACS	J Lawrence	Pavilion signs	19.00
BACS	P Shailer	Postcrete for notice boards	23.75
BACS	J Lawrence	Stamps	9.12
Monthly total:			5,841.72

PC201/20 AMENITY SPACES

Members to be updated on/discuss -

- a) Applying for an extension to the grant for the new play ground
- b) Parish Council to formalise the understanding that Cllrs who are on the Sub-committee for Children's and Youth's Amenities are authorised to investigate and put forward expressions of interest for play area grant funding during the 2020-21 financial year. Any provision of match funding required would/will be referred back to council for discussion/approval
- c) Confirmation of Council's resolution to purchase Gala Close open green space from Jelson Homes as an asset for the village (following feedback from Jelson's regarding restrictive covenants and ownership of the brick wall)
- d) Confirmation of Council's resolution to appoint Roger Taylor of Wellers Law Group to act on behalf of the PC in regard of PC201/20 (b) at a cost of £700 + VAT and a maximum of £60 in disbursements from CIL money received (PC184/20)
- e) Re-opening of Barn Close play area
- f) Following the meeting in November, council to agree to work with Bellway Homes for the provision of a playground on their North Street development
- g) Members to decide on commissioning a RoSPA report for the potential play areas within the village following feedback from Cllrs Angus and J Leonard.

PC202/20 AMENITIES MANAGEMENT COMMITTEE

The Chair of the committee to outline priority issues and feedback from the meeting on 01/12/20 including -

- a) Council to approve the football club agreements for SUFC and Stilton Colts
- b) Approval to be given for the Pavilion Administrator to help set up Community groups at the Pavilion for (Parents/babies and Seniors) for no charge or while grants are applied for
- c) Approval to be given for the CIL application to cover Pavilion works - Cllr Angus to outline with costs

- d) Member to decide how to administer the non-football donations from the Pop-Up Bistro
- e) Members to approve a Working Group to look into mapping, grave availability, data entry, procedures for burials at the Cemetery/Churchyard and adoption of the Closed Churchyard
- f) Suggestions to be forwarded re the planting of the saplings from XR.

PC203/20 ADOPTION OF TELEPHONE BOX

- a) Members to approve signing of the contract from BT to purchase the telephone box at a cost of £1
- b) Discuss a budget for repairs/maintenance of the telephone box
- c) Actions to be taken relating to the contract/maintenance/insurance
- d) Address how to use the telephone box as a community asset.

PC204/20 POLICE COMMISSIONERS MEETING

Cllr Gildea to report back from the meeting he recently attended.

PC205/20 CLERK'S REPORT

The Clerk to update on current issues.

PC206/20 CORRESPONDENCE

Any correspondence to be addressed including:

- a) Letter from a resident about creating a community hub
- b) Letter from Eddisons about the former McColls shop and a request for Council's views re use of the shop.

PC207/20 PLANNING

Ref: **20/01931/FUL** – 16 North Street, Stilton – Redevelopment of the Stilton Lodge Hotel and adjacent disused barn for 10 homes with associated parking areas, amenity spaces, cycle storage, refuge storage and public realm

Ref: **20/02268/HHFUL** – 12 High Street, Stilton – Conversion of outhouse to habitable space, connecting to existing dwelling

Ref: **20/02269/LBC** – 12 High Street, Stilton – Conversion of outhouse to habitable space, connecting to existing dwelling.

PC208/20 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND PUBLIC

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the meeting business, the Press/Public be excluded.

PC209/20 COUNCILLOR VACANCIES – CO-OPTION

The clerk to inform members of applications and members to discuss then resolve to approve new members.

PC210/20 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC

To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

Next meeting Tuesday 12 January 2020 at 7.30pm