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STILTON PARISH COUNCIL

www.stiltonparishcouncil.org

Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.org

To: Members of Stilton Parish Council

Sir/Madam

You are hereby summoned to attend the remote meeting of **Stilton Parish Council** to be held on **Tuesday 9 March 2021** hosted on Zoom at 7.30pm.



Julianne Lawrence
Parish Clerk

26 February 2021

THE PUBLIC AND PRESS ARE WELCOME

Due to COVID19, this meeting will be held remotely. If you have any questions on the agenda or would like to attend, please email the Clerk at clerk@stiltonparishcouncil.org and log in details will be forwarded on the day or see below ...

Topic: PC meeting

Time: Mar 9, 2021 07:30 PM London

Join Zoom Meeting

<https://zoom.us/j/95209863294?pwd=cXBaYll2UFhVSDQ4QmtxbzJRZ1JlEQT09>

Meeting ID: 952 0986 3294

Passcode: 512899

AGENDA

PC253/20 APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

PC254/20 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.

PC255/20 PUBLIC PARTICIPATION

A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.

PC256/20 MINUTES

To approve as a correct record the Minutes of the Parish Council meeting held Tuesday 12 January 2021 and Tuesday 9 February 2021 (to be signed when in-person meetings resume.)

PC257/20 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Members to hear/acknowledge reports from County Councillor Bywater or District Councillor Alban.

PC258/20 FINANCIAL REPORT

- a) Clerk/RFO to provide the bank reconciliation for February and March's wage report
- b) Expenditure for March to be approved (see below)
- c) Clerk to update on the rates appeal and next steps to be decided
- d) CAPALC annual renewal to be discussed
- e) VAT Q4 refund of £1,028.27 to be advised
- f) Transfer of capital funds to the current account of £2,000 to be confirmed re capital spend in FY20-21.

To:	Reason:	Amount:	Authorised Ref:
Fergusons	Village Maintenance	1,712.05	OSA1906,s.9-10
Businesswatch	Alarm/CCTV monthly maintenance	118.90	LGA76,s.19
Staff wages	Clerk, Pav Administrator, Caretaker salaries	2,284.08	LGA72,s.12
HMRC	Employee tax/NI and employer NI	535.39	LGA72,s.12
NEST	Employee/employer pension contribution	79.59	LGA72,s.12
Julie Thompson	Cleaning at Pavilion (from Nov/Dec)	0.00	LGA76,s.19
Working Turf	Pitch maintenance	873.01	PHA1875,s.164
EON	Pavilion Electricity	TBC	LGA76,s.19
EON	Pavilion Gas	317.17	LGA76,s.19
BT	Pavilion broadband	15.60	LGA76,s.19
EE	Staff mobile	9.92	LGA76,s.19
IONOS	Website hosting and emails	10.79	LGA72,s.142

Barclays	Account charges	9.50	LGA72,s111
McPartlin's	Pavilion Cess Pool(x2)	120.00	LGA76,s.19
Business Waste	Pavilion bin emptying	33.48	Litter Act83,ss.5
Anglian Water	Pavilion water	30.10	LGA72, s.133
PBS	Works to Pavilion boiler	TBC	LGA72, s.133
Anglian Water	Parish Room water	39.7	LGA72, s.133
CAPALC	Annual PC renewal	620.15	LGA72,s.15(2)
Julianne Lawrence	Virtual Landline	7.96	LGA72,s111
Fenland Stoneworks	Repair works to Cemetery/Churchyard	1,884.00	PC&Burial Auth Act1970, s1
PECS	Signs for the Pavilion (capital spend)	997.20	LGA72, s.133
Cater K Hire	Drain dig out	520.00	PHA1936,s.260
	Monthly total:	10,218.59	

PC259/20 AMENITY SPACES

- a) Cllr Bull to update on the project plan
- b) Clerk/Cllr Angus to advise on the CCTV and Security Lighting tenders
- c) Update on the Play Park equipment tenders
- d) A tender evaluation panel to be decided
- e) Cllr J Leonard to update on the tender evaluation matrix
- f) Council to agree a plan regarding the related scope of works - Cllr Gilden to outline and a procurement spend limit to be set
- g) Cllr Gilden to report on grass cutting at the new Play Park (Working Turf)
- h) Cllr O Leonard to feedback on progress to responses to recent play park correspondence
- i) Clerk to inform on annual Skatepark/Barn Close Play area RoSPA inspections.

PC260/20 AMENITIES MANAGEMENT COMMITTEE

The temporary Chair of the committee to outline priority issues including ...

- a) Quote from PBS for the Pavilion boiler repairs and members to authorise the works
- b) Members to discuss erecting the new signs for the Cemetery and Pavilion
- c) Cllr Gilden to pass on quotes for collecting up branches from Barn Close and the Cemetery
- d) Clerk to inform members of the outcome of a meeting CCC held re the grass verge cutting contribution to SPC on 05/03/21
- e) Pavilion Administrator's report to be acknowledged and a spend of £10 on cupboard keys for the Pavilion be authorised.

PC261/20 FLOODING/DRAINAGE/LAND OWNERSHIP

Members to be updated following the dyke clearance on Apreece Way and urgent silt removal from land West of Cooperthornhill and address further works needing attention.

PC262/20 LHI APPLICATION 2021/22

Cllr Bull to inform on the presentation he gave in support of SPC's application on 24/02/21.

- PC263/20 STILTON CHEESE – REGISTERING AS AN ASSET OF COMMUNITY VALUE**
Cllr Dorling to share information with council on further developments regarding the Stilton Cheese and members to decide whether to register the SC as an asset of community value.
- PC264/20 CLERK'S REPORT**
The clerk to report on ...
a) Plans for the Annual Meeting of the Parish Council and Annual Parish Meeting
b) End of the financial year and date of the full annual internal audit
c) Confirmation that staff appraisals had taken place and that the clerk's incremental rise would be implemented from 01/04/21 in line with her contract.
- PC265/20 RECOGNITION OF RESIDENTS CONTRIBUTION TO THE VILLAGE**
Cllr Gilden to outline his idea to recognise this.
- PC266/20 CORRESPONDENCE**
Correspondence to be addressed, including:
a) Concern about protected frogs on Apreece Way
b) Questions over the future of parking on North Street/electric car charging points
c) Mounting of a Commonwealth War Grave sign at the Cemetery
d) Funding for Folksworth Pre-school
e) A pizza van at the Pavilion
f) Overgrown bushes on Stackyard Close
g) Trees on Barn Close
h) Rubbish from the dustbin lorry.
- PC268/20 PLANNING**
Council to outline the meeting with Cross Keys Homes re the Golf Course development and decision made re **Ref: 21/00120/HHFUL** 13 St Mary's Road, Stilton – proposed removal of existing conservatory – new garden room and balcony over new front porch.

Next meeting Tuesday 13 April 2021 at 7.30pm