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STILTON PARISH COUNCIL

www.stiltonparishcouncil.org

Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.org



To: Members of Stilton Parish Council

Sir/Madam

You are hereby summoned to attend the meeting of **Stilton Parish Council** to be held on **Tuesday 10 August 2021** at the Pavilion, Stilton at 7.30pm.

A handwritten signature in black ink that reads 'Julianne Lawrence'.

Julianne Lawrence
Parish Clerk

4 August 2021

THE PUBLIC AND PRESS ARE WELCOME

AGENDA

- PC58/21 APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
- PC59/21 DECLARATIONS OF INTEREST**
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.
- PC60/21 PUBLIC PARTICIPATION**
A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.
- PC61/21 MINUTES**
To approve as a correct record the Minutes of the Meeting of the Parish Council held on Wednesday 7 July 2021.
- PC62/21 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
Members to hear/acknowledge reports from County Councillor Bywater and District Councillor Alban.

PC63/21 FINANCIAL REPORT

- a) Clerk/RFO to provide the bank reconciliation for July, August's wage report and the cash book summary (previously circulated)
 b) Expenditure for August to be approved (see below).

To:	Reason:	Amount:	Authorised Ref:
Fergusons	Village Maintenance	1,709.60	OSA1906,s.164
Businesswatch	Alarm/CCTV monthly maintenance	118.89	LGA76,s.19
Businesswatch	Call out - battery replacement	41.56	LGA76,s.19
Staff wages	Clerk, Pav Administrator, Caretaker salaries	2,367.30	LGA72,s.112
HMRC	Employee tax/NI and employer NI	439.11	LGA72,s.112
NEST	Employee/employer pension contribution	72.31	LGA72,s.112
Working Turf	Pitch maintenance	894.84	PHA1875,s.164
EON	Pavilion Electricity	TBC	LGA76,s.19
EON	Pavilion Gas	TBC	LGA76,s.19
EON	Parish Room electricity	TBC	LGA72,s.133
EON	SkatePark electricity	TBC	LGA72, s.111
Public Works Loan	Parish Room Loan	4310.12	LGA72,s.133
BT	Pavilion broadband	16.07	LGA76,s.19
HDC	Parish Room rates	164.00	LGA72,s.133
HDC	Pavilion rates	602.00	LGA76,s.19
EE	Staff mobile - Pavilion	10.61	LGA76,s.19
Julie Thompson	Pavilion cleaning - July	140.00	LGA76,s.19
Julie Thompson	Pavilion cleaning - June	120.00	LGA76,s.19
IONOS	Website hosting/emails	16.79	LGA72,s.111
Barclays	Account charges	8.00	LGA72,s.151
Business Waste	Pavilion bin emptying	36.50	LGA76, s.19
Julianne Lawrence	Virtual Landline	7.96	LGA72, s.111
Julianne Lawrence	Dishwasher supplies - Pavilion	42.42	LGA72, s.111
Julie Gillies	Stationary	3.99	LGA72, s.111
Julianne Lawrence	Safety Supply Company - PII	117.90	LGA72, s.111
Steve Ambler	Pavilion keys	21.00	LGA72, s.111
	Monthly total:	11,260.97	

PC64/21 FINANCIAL, GENERAL PURPOSE AND COMMUNICATION COMMITTEE

Chairman of the Committee to update members on the meeting that took place on Tuesday 27 July 2021 including

- a) Q1 budget update
 b) SPC Action Plan – council to approve
 c) Plans for the Village survey
 d) Queen's Platinum Jubilee 2022.

PC65/21 PLAY PARK

- a) Cllr Gilden to report on progress on the Pavilion Play Park works
 b) Council to discuss a quote for rebuilding of the bin store at the Pavilion, resolve to

proceed with the works and determine where the costs for the works should be allocated from

c) Cllr Darnell to report on quotes for signage and benches at the Play Park and council to approve purchase of signs and benches so the Clerk can place the orders

PC66/21 AMENITY SPACES

a) Members to discuss either placing a gate or continue with fencing around the new Pavilion garden (near Skate Park) and authorise the Clerk to purchase the gate if resolved to do so (part of PII – CIL grant)

b) Members to discuss ideas for planting in the new Pavilion garden and agree a way forward regarding plans, timings and a budget for plants

c) Cllr Angus to inform council of a proposal to increase CCTV coverage around the Pavilion – members to agree and next steps to be identified

d) Cllrs O Leonard and Gilden to formally sign the contract for the CIL grant so the Clerk can return this to HDC

e) Cllr Darnell to report on Christmas Fair plans, council to confirm where funds raised will be allocated and confirm how this is to be accounted for

f) Council to acknowledge the Gala Close Open Land business case and restrictive covenants from Jelson Homes and resolve to complete the purchase for £1

g) Blocked pedestrian access along bridleway toward the Pavilion to be discussed.

PC67/21 PAVILION

Members to authorise the purchase of

a) 2 new dishwasher trays (cutlery and glasses) from Nisbets for £53.97 (inc VAT and delivery)

b) A 2kg powder fire extinguisher and fire blanket for £27.99.

PC68/21 WORKING GROUPS

Council to confirm membership to SPC Working Groups ...

* Cemetery WG

* Parish Room WG

* Pavilion WG

* Traffic and Speeding WG

* Children's and Youth's Amenities WG.

PC69/21 CODE OF CONDUCT

Council to adopt the new Code of Conduct.

PC70/21 PARISH ROOM

The Parish Room working group to report on progress regarding uses of the Parish Room.

PC71/21 NEIGHBOURHOOD POLICING MEETING

Councillor Bull to report back from the policing meeting he attended on Thursday 5 August 21.

PC72/21 POLICIES

a) Council to adopt the Training and Development Policy

b) Council to adopt the CCTV Policy

c) Council to adopt the Vexatious Complaints Policy

d) Members to approve the Pavilion Garden Risk Assessment.

PC73/21 CLERK'S REPORT

The clerk to report on issues including...

- a) Members to authorise the Clerk and Pavilion Administrator undertaking an e-course in GDPR with the SLCC at a cost of £36 each (staff training budget)
- b) Council to authorise Cllr Lockyer undertaking SLCC courses in Councillor Training (£75) and Social Media (£45) and Cllr Ayres undertaking Social Media Training (£45) – to be taken from the Councillor training budget
- c) Clerk to highlight reports of councillors instructing contractors and remind members of proper procedure
- d) Clerk to highlight issues with the location of in person meetings and it be clarified where the PC would like to meet from September 21.

PC74/21 CORRESPONDENCE

Correspondence to be addressed including

- a) Access to the field in front of the Pavilion
- b) Funeral donation.

PC75/21 PLANNING

Cllrs O Leonard and Ayres to outline for council to consider ...

Ref: 21/01462/HHFUL – 14 Ermine Street, Stilton – Two-storey rear extension.

Next meeting – Tuesday 14 September 2021 at 7.30pm