



## Stilton Parish Council – Action Plan 2021/2022



Stilton Parish Council is working to enhance the quality of life for all residents, maintain and build upon the village identity and encourage community spirit.

OBJECTIVE	ACTION
<b>PROCEDURES</b>	
ADMINISTRATION – PC working transparently so that councillors and members of the public are well informed and council runs efficiently	<ul style="list-style-type: none"> <li>* Create a calendar of meetings and publicise on the website/to all councillors</li> <li>* Procedures to be reviewed by the Clerk and Pavilion Administrator (Pavilion/accounts related)</li> </ul>
DATA PROTECTION/GDPR/WEBSITE ACCESSIBILITY – ensure regulations are met	<ul style="list-style-type: none"> <li>* Review Data Protection</li> <li>* Clerk/PA to be GDPR trained</li> <li>* Website compliance to be checked by Clerk and annual checking to be established</li> <li>* A CCTV Policy to be adopted by council</li> </ul>
<b>PLANNING</b>	
PLANNING APPLICATIONS – all relating to Stilton Parish	<ul style="list-style-type: none"> <li>* Website to increase planning details, provide important information and be more prominent on the website</li> <li>* Clerk/Councillors to increase knowledge of the National Planning Framework/planning restrictions</li> </ul>
<b>INFRASTRUCTURE</b>	
PLAY AREAS – Finish Phase 1 to increase much needed play provision in the village	<ul style="list-style-type: none"> <li>* Pavilion Play Park completed</li> <li>* Work with Bellway/Cross Keys Homes on extra play provision</li> <li>* Re-consider use of Barn Close Play Area</li> <li>* Establish regular monitoring of Play Areas</li> </ul>

FLOODING – working to limit impact of	<ul style="list-style-type: none"> <li>* To work with HDC/CCC to address the risk of flooding in the village, especially areas of historic concern</li> </ul>
CEMETERY – updating and improving procedures and accessibility	<ul style="list-style-type: none"> <li>* Risk Assessments established for Cemetery, Churchyard and Garden of Remembrance</li> <li>* New maps drawn up</li> <li>* All data inputted on Scribe Cemetery</li> <li>* Remaining burial spaces to be identified by the Cemetery Working Group</li> <li>* Increased information on website re how burials work and who to contact</li> </ul>
HIGHWAYS – to address speeding concerns within the village	<ul style="list-style-type: none"> <li>* The Traffic and Speeding Working Group to continue its work in collaboration with HDC/CCC to address traffic and speeding issues</li> <li>* Speedwatch to resume and the MVAS data to be forwarded to the PC (and made publically available)</li> <li>* A LHI bid for ‘20’s Plenty’ in key areas around the village to be considered</li> </ul>
<b>MAINTENANCE</b>	
DEFIBRILLATORS – To establish provision in the village	<ul style="list-style-type: none"> <li>* To convert the telephone box into a working defibrillator station</li> </ul>
ASSETS – To maintain and consider usage of	<ul style="list-style-type: none"> <li>* Assets to be detailed on Parish Online (purchased when budget allows)</li> <li>* A review of Parish Room use and options to be considered following a report by the Parish Room Working Group</li> <li>* Maintenance work to the Parish Room to be carried out</li> <li>* Bench maintenance to be addressed</li> </ul>

<b>COMMUNITY</b>	
ENGAGEMENT – increasing communication and involvement with residents in council activities	<ul style="list-style-type: none"> <li>* Pavilion Administrator/councillors to consider Pavilion use by residents with a view to increasing accessibility and community benefit</li> <li>* Members of the public encouraged to join Working Groups, especially for Phase 2 play provision</li> <li>* Website/newsletter/social media focus on interaction and information provision for residents</li> <li>* Village survey to establish needs and desired areas of focus for the PC to work upon</li> <li>* Work to fill the vacant councillor position from the community</li> </ul>
<b>TRAINING</b>	
COUNCILLORS – Support councillor training and development opportunities	<ul style="list-style-type: none"> <li>* All councillors to have undertaken Councillor Training and review if current training over 4 years old</li> <li>* All councillors to undertake Code of Conduct Training</li> <li>* Clerk to create a New Members Induction Pack</li> </ul>
VOLUNTEERS – Induction awareness, Health and Safety compliance, training and development needs provided to all volunteers relative to role	<ul style="list-style-type: none"> <li>* All non-councillors on Committees or Working Groups to be issued with SPC's Code of Conduct</li> <li>* A risk assessment regarding any volunteer activities to be created.</li> </ul>