



STILTON PARISH COUNCIL

www.stiltonparishcouncil.org



Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.org

To: Members of The Human Resources, Policies and Procedures committee of Stilton Parish Council

Sir/Madam

You are hereby summoned to attend the meeting of **the Human Resources, Policies and Procedures committee** to be held on **Monday 31 January 2022**, in the Parish Room, Stilton at 7pm.

Julianne Lawrence
Parish Clerk

25 January 2022

AGENDA

HRPP1/02/22 APPOINT A CHAIRMAN FOR THE ENUSING YEAR 2021-22

A chairman to be appointed by members.

HRPP2/02/22 APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

HRPP3/02/22 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.

HRPP4/02/22 MINUTES

To approve as a correct record the Minutes of the HRPP committee meeting held on Tuesday 12 April 2021 and to be signed by the Chairman.

HRPP5/02/22 ANNUAL STAFF APPRAISALS

Determine members of the appraisal panel, date/time of the annual appraisals and confirm the appraisal form to be used.

HRPP6/02/22 HEALTH AND SAFETY

The clerk to update on any health and safety concerns and members to consider recommendations.

HRPP7/02/22 COUNCILLOR TRAINING

Members to consider the need for increased training (as outlined in the Action Plan) and in order to increase familiarity with the new Code of Conduct.

HRPP8/02/22 POLICIES

Committee to discuss the effectiveness of current policies and procedures, highlighting additional policies needed or the need to update current policies.

HRPP9/02/22 DATE OF NEXT MEETING

Next meeting date to be set.