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STILTON PARISH COUNCIL

www.stiltonparishcouncil.org



Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.org

To: Members of Stilton Parish Council

Sir/Madam

You are hereby summoned to attend the meeting of **Stilton Parish Council** to be held on **Tuesday 12 April 2022** at the Church Meeting Room, Stilton at 7.30pm.

Julianne Lawrence

Julianne Lawrence
Parish Clerk

04 April 2022

THE PUBLIC AND PRESS ARE WELCOME

AGENDA

- PC234/21 APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
- PC235/21 DECLARATIONS OF INTEREST**
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.
- PC236/21 PUBLIC PARTICIPATION**
A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.
- PC237/21 MINUTES**
To approve as a correct record the Minutes of the Parish Council meeting held on Tuesday 8 March 2022 and the Extraordinary Meeting on Wednesday 18 March 2022.
- PC238/21 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
Members to hear/acknowledge reports from County Councillor Bywater and District Councillor Alban.
- PC239/21 FINANCIAL REPORT**
a) Clerk/RFO to provide the bank reconciliation for March, April's wage report and the cash book summary (previously circulated)

b) Expenditure for April to be approved (see below).

To:	Reason:	Amount:	Authorised Ref:
Fergusons	Village Maintenance	1,709.60	OSA1906,s.164
Businesswatch	Call outs	42.00	LGA76,s.19
Businesswatch	Alarm/CCTV monthly maintenance	126.03	LGA76,s.19
Staff wages	Clerk, Pav Administrator, Caretaker salaries	2,837.98	LGA72,s.112
HMRC	Employee tax/NI and employer NI	347.78	LGA72,s.112
NEST	Employee/employer pension contribution	56.70	LGA72,s.112
HDC	Parish Room rates	173.55	LGA72,s.133
HDC	Pavilion rates	670.00	LGA76,s.19
PWLB	Loan payment for Pavilion	2,268.10	LGA2003,S1,p2
Working Turf	Pitch maintenance	894.84	PHA1875,s.164
EON	Pavilion Electricity	147.21	LGA76,s.19
EON	Pavilion Gas	TBC	LGA76,s.19
BT	Pavilion broadband	16.07	LGA76,s.19
EE	Staff mobile - Pavilion	10.03	LGA76,s.19
Julie Thompson	Pavilion cleaning - March	120.00	LGA76,s.19
Scribe (Starboard)	Annual Bookings software	680.40	LGA72, s.111
ICCM	Annual Membership	95.00	LGA72, s.111
K T McPartlin	Pav tank emptying (3170)	120.00	LGA76,s.19
K T McPartlin	Pav tank emptying (3181)	120.00	LGA76,s.19
IONOS	Website hosting/emails	16.79	LGA72,s.111
Fenland Stoneworks	Turning of Memorial Plaques (GOR)	120	LGA72, s.111
Sureshines	Bus shelter cleaning/phone box clean	135.00	LGA53,s.4
Barclays	Account charges	24.03	LGA72,s.151
Business Waste	Extra weight charge	2.74	LGA76, s.19
Business Waste	Pavilion bin emptying	TBC	LGA76, s.19
Pressure Refresher	Pavillion carpet cleaning	80.00	LGA72, s.111
SPC credit card	Virtual Landline	7.96	LGA72, s.111
SPC credit card	Cess pit tool	10.90	LGA72, s.111
SPC credit card	Stationary/cleaning products	48.40	LGA72, s.111
Church Meeting Room	Room hire for March meeting	20.00	LGA72, s.111
Church Meeting Room	Room hire for April meetings	TBC	LGA72, s.111
	Monthly total:	10,901.11	

PC240/21 PURCHASE OF GALA CLOSE OPEN LAND

- a) Cllr O Leonard to present the re-drafted business plan
- b) Clerk to report on communication from Roger Taylor/Jelson's re contract wording
- c) Members to agree to purchase Gala Close Open land from Jelson Homes.

PC241/21 HUMAN RESOURCES, POLICIES AND PROCEDURES COMMITTEE

The chairman of the committee to report from the meeting on 04/04/22.

PC242/21 PAVILION

- a) Members to discuss a Pavilion deep clean and authorise 20 extra cleaning hours for Jodie-Rose to complete (max. cost: £300)
- b) Cllr Shailer to detail a quote to fix the field gate and council to agree to the spend

- c) Clerk to update on Scribe Bookings and members to authorise 14 hours overtime for the Pavilion Administrator to input data to enable migrating onto the new system
- d) Members to consider the new booking form for complimentary Pavilion use
- e) Clerk to report on football club fees and members to consider revising current charges/football tournament
- f) Clerk to highlight recent vandalism on the footballer's container/dug outs
- g) Members to discuss the Pavilion Garden, a grass cutting schedule and weed control
- h) Clerk to outline an initial hire request (new regular user) for member's feedback.

PC243/21 VILLAGE MAINTENANCE CONTRACTS

- a) Clerk to inform on the new village contract with Beeby's (commenced: 04/04/22)
- b) A £1,120.00 quote (£80 per basket) from Ferguson's to remove, empty, refill, plant and re-hang hanging baskets in early Jun to be detailed and members to approve.

PC244/21 QUEEN'S PLATINUM JUBILEE

- a) Cllr Dorling to update members on April's Queen's Platinum Jubilee meeting
- b) Clerk to update on the bench purchases/flag and lamppost sign order and confirm public liability insurance (with dog agility) cover for the event
- c) A timetable for hanging of the bunting in the village to be discussed
- d) Planting a tree for the Jubilee – members to advise if they would like a Jubilee tree to be planted and approve the spend
- e) Members to approve the £144.99 cost of The Queen's Green Canopy plaque to accompany the tree for the Jubilee.

PC245/21 DEFIBRILLATORS

- a) Clerk to confirm costs/donations received for the 2 defibrillators
- b) Pavilion plaque (£35 from the Community Heartbeat Trust) to be authorised
- c) Update provided on football defibrillator (Pavilion).

PC246/21 CLERK'S REPORT

The clerk to:

- a) Bring 'No Mow May' to member's attention
- b) Request Canva membership to enable Pavilion posters/social media content and the Parish Newsletter to be created - £99.99 yearly charge
- c) AGAR update
- d) Report on the Parish Room rates appeal
- e) Feedback from the Play Safety reports for Barn Close play area and the Skate Park
- f) Proposed timetable for risk assessments.

PC247/21 CORRESPONDENCE

Correspondence to be addressed including....

- a) Concerns over the empty McColl's shop
- b) A rat infestation
- c) Support for Ukrainian refugees
- d) Funding for pond conservation areas for Great Crested Newts
- e) Maintenance of the grass verges to surrounding the Almshouses.

PC248/21 PLANNING

The Planning Committee to highlight and council to respond to ...

Ref: 22/00106/HHFUL – 12 Apreece Way, Stilton – Single storey side/front extension.

Next meeting – Tuesday 17 May at 7.30pm