

**\* Please be aware as this is a public meeting, it may be recorded for either publishing or record keeping purposes\***



## **STILTON PARISH COUNCIL**

www.stiltonparishcouncil.org



Parish Clerk: Julianne Lawrence  
The Parish Room, Church Street, Stilton  
clerk@stiltonparishcouncil.org

**To: Members of Stilton Parish Council**

Sir/Madam

You are hereby summoned to attend the **Meeting of Stilton Parish Council** to be held on **Tuesday 14 June 2022** at the Church Meeting Room, Stilton at 7.30pm.

*Julianne Lawrence*

Julianne Lawrence  
Parish Clerk

07 June 2022

**THE PUBLIC AND PRESS ARE WELCOME**

### **AGENDA**

- PC34/22 APOLOGIES FOR ABSENCE**  
To receive and accept apologies for absence.
- PC35/22 DECLARATIONS OF INTEREST**  
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.
- PC36/22 PUBLIC PARTICIPATION**  
A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.
- PC37/22 MINUTES**  
To approve as a correct record the Minutes of the Annual Meeting of the Parish Council held on Tuesday 14 May 2022 and signed by the chairman.
- PC38/22 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**  
Members to hear/acknowledge reports from County Councillor Bywater and District Councillor Alban.
- PC39/22 FINANCIAL REPORT**  
a) Clerk/RFO to provide the bank reconciliation for May, June's wage report, reserves balance and the cash book summery (previously circulated)

- b) Expenditure for June to be approved (see below)
- c) Movement of £400 from the Tree EMR to be acknowledged
- d) Movement of £205 from the Parish Room EMR to be acknowledged
- e) Movement of £192.58 from the Election EMR to be acknowledged
- f) Movement of £420.00 from the Pav Lettering/electrics EMR to be acknowledged
- g) Payment of £350 into the Election EMR to be acknowledged (half annual cont.)
- h) Payment of £2,500 into the Capital Repayment EMR to be acknowledged (half cont.)
- i) Q1 VAT rebate of £1,781.21 to be detailed.

<b>To:</b>	<b>Reason:</b>	<b>Amount:</b>	<b>Authorised Ref:</b>
Beebys	Village Maintenance	1,212.80	OSA1906,s.164
Businesswatch	Alarm/CCTV monthly maintenance	126.03	LGA76,s.19
Staff wages	Clerk, Pav Administrator, Caretaker salaries	2,495.17	LGA72,s.112
HMRC	Employee tax/NI and employer NI	405.19	LGA72,s.112
NEST	Employee/employer pension contribution	56.70	LGA72,s.112
HDC	Parish Room rates	172.00	LGA72,s.133
HDC	Pavilion rates	674.00	LGA76,s.19
Working Turf	Pitch maintenance	957.47	PHA1875,s.164
EON	Pavilion Electricity	107.61	LGA76,s.19
EON	Parish Room electricity	36.14	LGA76,s.19
EON	Pavilion Gas	TBC	LGA76,s.19
BT	Pavilion broadband	16.85	LGA76,s.19
EE	Staff mobile - Pavilion	10.96	LGA76,s.19
Julie Thompson	Pavilion cleaning	110.00	LGA76,s.19
Community Heartbeat Trust	Plaque for Pavilion defibrillator	36.00	LGA72, s.111
HDC	Uncontested election charges	192.58	LGA72, s.111
K T McPartlin	Pav tank emptying	120.00	LGA76,s.19
IONOS	Website domain - annual charge	27.72	LGA72,s.111
IONOS	Website hosting/emails	8.39	LGA72,s.111
Cater and Son	Postcrete/cement for playing field/skate park	212.00	LGA72,s.111
PECS	Pavilion lettering	420.00	LGA72,s.111
Barclays	Account charges	13.00	LGA72,s.151
Business Waste	Pavilion extra weight bin charge	0.48	LGA76, s.19
Business Waste	Pavilion bin emptying	62.97	LGA76, s.19
SPC credit card	Virtual Landline	7.96	LGA72, s.111
SPC credit card	Bloom and Wild - flowers	40.00	LGA72, s.111
Mark Angus	Skate park gate fixings	34.41	LGA72,s.111
Julianne Lawrence/Nisbets	Fridge for Pavilion	999.45	LGA72, s.111
Church Meeting Room	Room hire for April meetings	TBC	LGA72, s.111
<b>Monthly total:</b>		<b>8,555.88</b>	

**PC40/22 NEW COUNCILLOR APPLICATIONS**

Members to formally meet applicants and ask/receive questions relating to the position of SPC councillor.

**PC41/22 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND PUBLIC**

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of this item's business, the Press and Public be excluded from the meeting.

**PC42/22 COUNCILLOR VACANCIES – CO OPTION**

Members to discuss applications for councillor vacancies and reach a unanimous decision (taking a vote if necessary) on successful candidates.

**PC43/22 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC**

The confidential business having been concluded, the Press and Public be re-admitted to the meeting.

**PC44/22 COUNCILLOR CO-OPTION**

Council to inform applicants of council's decision for the available positions and the Declaration of Office to be signed before candidates join the meeting as councillor (clerk to arrange inductions and Declaration of Interest form).

**PC45/22 VILLAGE MAINTENANCE**

Clerk to detail high levels of correspondence received regarding concerns over grass cutting (similar issues raised on social media). Members to consider.

**PC46/22 AMENITIES MANAGEMENT COMMITTEE**

- a) Council to confirm wording for initial social media question re the future of Barn Close
- b) Pavilion Administrator to report on ideas for the Pavilion Garden and members to consider how to fund the project
- c) Clerk to report on a quote from Beebys to weed/level and cut the Pavilion Garden
- d) Members to approve Sunday cover for opening/closing Pavilion
- e) Member to discuss and approve using an able person for general Pavilion/village jobs
- f) Authorise JP Griffin to grind the conifer stumps for £790 (grinding and removal of sawdust/soil) to create 15 new grave spaces (tree budget)
- g) Review Cemetery Rules and Regulations
- h) Members to arrange the date for the village walk.

**PC47/22 VILLAGE ORGANISATIONS**

Members to consider other village organisations and how the Parish Council could improve links and develop opportunities to work together.

**PC48/22 SOCIAL MEDIA COMMENTS**

- a) Councillors Dorling and Ayres to report on recent interest regarding allotments or a community garden in the village and council to confirm next steps
- b) Members to consider the whereabouts of Stilton's beacon and need for a new one.

**PC49/22 WEBSITE REFRESH**

Cllr Ayres to suggest refreshing Councillor photos and details. Other suggestions to be put forward for actioning.

**PC50/22 ACTION PLAN**

The clerk to outline the draft Action Plan for 2022/23, members to provide feedback

to enable finalisation for publication on the website.

**PC51/22 DEFIBRILLATORS**

- a) An update to be provided
- b) Maintenance/painting of the Telephone Box to be determined
- c) Members to consider a 'launch' date for both defibrillators.

**PC52/22 QUEEN'S PLATINUM JUBILEE**

- a) The Jubilee team to feed back from the Platinum Jubilee Fete held on Saturday 4<sup>th</sup> June 2022
- b) Funds raised from the event to be detailed
- c) Cllr Kisbee to report on the Jubilee Money Boxes.

**PC53/22 CLERK'S REPORT**

The clerk to report on any relevant issues including ...

- \* Privacy Policy – members to approve
- \* Grant application from Stilton Colts – members to consider and approve
- \* Pavilion Administrator Overtime – 23 extra hours to be outlined as part of setting up Scribe Bookings and council to approve
- \* Members to approve purchasing extra shelving for the new fridge (£15.49 each)
- \* CIL funding 2022 – round 1
- \* Parish Council emails – discuss gov.uk use
- \* Contracts for the purchase of Gala Close from Jelson's.

**PC54/22 CORRESPONDENCE**

Correspondence to be addressed including....

- a) Police Roundtable invitation
- b) Extension to Connecting Cambridgeshire Wifi at the Pavilion
- c) Church paving slabs.

**PC55/21 PLANNING**

The Planning Working Group to highlight and council to respond to ...

**Ref: TREE PRESERVATION ORDER NUMBER 22/003 (Public House The Stilton Cheese Inn 24 North Street Stilton) – comments to be made.**

**Next meeting – Tuesday 12 July at 7.30pm**