

*** Please be aware as this is a public meeting, it may be recorded for either publishing or record keeping purposes***



STILTON PARISH COUNCIL

www.stiltonparishcouncil.org



Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.org

To: Members of Stilton Parish Council

Sir/Madam

You are hereby summoned to attend the **Meeting of Stilton Parish Council** to be held on **Tuesday 9 August 2022** at the Church Meeting Room, Stilton at 7.30pm.

Julianne Lawrence

Julianne Lawrence
Parish Clerk

3 August 2022

THE PUBLIC AND PRESS ARE WELCOME

AGENDA

- PC77/22 APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
- PC78/22 DECLARATIONS OF INTEREST**
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.
- PC79/22 PUBLIC PARTICIPATION**
A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.
- PC80/22 MINUTES**
To approve as a correct record the Minutes of the Parish Council held on Tuesday 12 July 2022 and be signed by the chairman.
- PC81/22 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
Members to hear/acknowledge reports from County Councillor Bywater and District Councillor Alban.
- PC82/22 FINANCIAL REPORT**
a) Clerk/RFO to provide the bank reconciliation for July, August's wage report, reserves balance and the cash book summery (previously circulated)

b) Expenditure for August to be approved (see below).

To:	Reason:	Amount:	Authorised Ref:
Beeby's	Village Maintenance	1,212.80	OSA1906,s.164
Businesswatch	Alarm/CCTV monthly maintenance	126.03	LGA76,s.19
Businesswatch	Alarm - call out fee	42.00	LGA76,s.19
Staff wages	Clerk, Pav Administrator, Caretaker salaries	2,318.31	LGA72,s.112
HMRC	Employee tax/NI and employer NI	301.82	LGA72,s.112
NEST	Employee/employer pension contribution	56.70	LGA72,s.112
HDC	Parish Room rates	172.00	LGA72,s.133
HDC	Pavilion rates	674.00	LGA76,s.19
Working Turf	Pitch maintenance	957.47	PHA1875,s.164
EON	Pavilion Electricity	123.74	LGA76,s.19
EON	Pavilion Gas	TBC	LGA76,s.19
BT	Pavilion broadband	16.85	LGA76,s.19
EE	Staff mobile - Pavilion	10.96	LGA76,s.19
Julie Thompson	Pavilion cleaning	110.00	LGA76,s.19
IONOS	Emails	8.40	LGA72,s.111
IONOS	Website hosting	8.39	LGA72,s.111
Jenson Security	Alarm testing - Parish Room	179.96	LGA72,s.111
Jodie Rose Gooch	Pavilion cleaning	74.10	LGA76,s.19
Sureshines	Bus shelter cleaning	135.00	LGA1953, s.4
Barclays	Account charges	14.50	LGA72,s.151
Business Waste	Pavilion bin emptying	41.98	LGA76, s.19
PWLB	Parish Room loan	4,310.12	LGA72,s.133
SPC credit card	Postage	6.85	LGA72, s.111
SPC credit card	Virtual Landline	7.96	LGA72,s.111
SPC credit card	Printer ink, toilet rolls, mop heads	86.55	LGA72, s.111
Staff mileage	Travel to Parish Forum - St Ives	18.00	LGA72, s.111
Church Meeting Room	Room hire for April meetings	TBC	LGA72, s.111
	Monthly total:	11,014.49	

PC83/22

FINANCE, GENERAL PURPOSE AND COMMUNICATION COMMITTEE

Chairman of the committee to provide feedback from the meeting on 2 August 2022 including ...

- a) Q1 budget report
- b) Moving reserves into a high interest account – council to approve
- c) PC insurance check
- d) Twice yearly newsletter proposal
- e) Review of SPC's website.

PC84/22

HDC PARISH FORUM

Cllr Ayres and the Clerk to report on the Parish Forum held on 20 July 22 including ...

- Sanitary bin/bin collections
- CCTV services
- CIL – meaningful and strategic proportions

- Neighbourhood Planning.

PC85/22

CIL GRANT APPLICATION

The Clerk to outline the Pavilion Garden CIL grant application and members to ...

- Discuss Pavilion Garden plans
- Discuss a plan for the entrance to the Playing field
- Agree to the CIL application being submitted (August 2022) for the Pavilion Garden and entrance to the Playing Field
- Agree to contribute 20% match funding taken from the Capital account should the grant be successful.

PC86/22

PAVILION UPDATE

Council to acknowledge a need for improvement works at the Pavilion and determine how to move forward.

PC87/22

VILLAGE WALK

Council to be updated on the village walk that took place on 10 July and 7 Aug 2022 and issues to be highlighted.

PC88/22

LHI BID

Members to consider the proposed 20mph zone in the village as part of the LHI feasibility study (Clerk to then forward comments).

PC89/22

VILLAGE MEETING

Council to discuss the forthcoming Neighbourhood Plan meeting.

- A meeting date in September at the Pavilion to be set
- Clerk to suggest local groups to be invited
- An itinerary to be finalised for the Clerk to publicise.

PC90/22

TELEPHONE BOX

Cllr J Leonard to report on works still required and members to set a budget to complete items not completed on the Telephone Box Due Diligence report (2020).

PC91/22

CLERK'S REPORT

The clerk to report on any relevant issues including ...

- * CCTV Policy – 2 councillors to be named for inclusion on the policy
- * Parish Online
- * Cemetery update – maintenance responsibility
- * Pavilion Play Park Annual check – PC to advise on a company to carry out the report
- * Allotment developments
- * Bellway meeting
- * Change to .gov.uk (website and emails)
- * Money box distribution
- * Flooding (grass cutting and land ownership search)
- * Letter of Commitment re Gala Close – members to feedback
- * Multi purpose trolley for Village Caretaker.

PC92/22

CORRESPONDENCE

Correspondence to be addressed including....

- a) HGVs through the village
- b) Parking along Church Street near NISA

- b) Community Payback scheme
- c) Cambridgeshire Flood Groups Conference
- d) Overgrown hedge – Walnut Way
- e) Planning concern – Stilton Dog Field
- f) Public footpath over grown – North Street to A1.

PC93/21

PLANNING

The Planning Working Group to highlight and council to respond to ...

Ref: 22/01440/S73 – Amendment to condition 2 (plans) on application

21/00643/FUL – revised plan layout to plots 1 and 5 – 24 High Street, Stilton

Ref: 22/01469/HHFUL – Single storey extension – 66 North Street, Stilton.

Next meeting – Tuesday 13 September at 7.30pm